



Minutes: September 14, 2015, 7:15pm

Meeting of the Board of Directors – Greely Community Centre

Attendance

Robyn van Schei
Heather Patterson
Allison Medeiros
Lauriel Wills
Stephen Karl
Lisa Antle

Review of Minutes from last regular meeting

motion: Heather

Action item carryover:

survey beginning of March - can it be done in *Uplifter*?

Carryover Discussion Items

- Setting new test fees - an email just came out from Skate Canada outlining they are also increasing fees so we will need to take that into account - increase from 10\$ to 12\$/test. - *to be updated for next meeting*
- Setting new guest fees - 18/20\$ - Lisa to determine
- Review of make up session policies - no make up for intro, etc. make up policy for STARskate;; spins/jump makeup must go through registrar; group lessons cannot be made up; ice time can be made up as free skate.

Reports

President's Report:

- 2 new coaches hired to fill vacant coaching position: Melissa Sargent & Sara Quirke (contracts need to be signed)
- MSC board vacancies need to be filled as soon as possible

Secretary's Report:

- September newsletter has been sent out to members

Registrar's Report

Treasurer's Report

Coaches Report:

- a request for me to teach Marie-Claude her private lesson during the Friday spins lesson time. Since I am in Manotick until 5:50pm I will not be able to arrive in time to teach all my skaters since many are only skating the 1st hour so I was hoping to move her lesson to the 15min Spins time slot.
- okay, with assurances that it will not interfere with those in the spins and jumps.
- Amy will continue as Intro Coordinator, Amanda as CanSkate Coordinator, Brandi will be the StarSkate Coordinator
- Star/Intro parents meeting date to be determined asap and to be done prior to skating starting to allow for explanation of new programs: to be held on Monday/Wednesday after Metcalfe Fair. TBD
- Coaches will put in skaters achievements into **Uplifter** so that future registrations are easier without error messages

Test Chair Report:

no report

Gala Report:

Gala facility booking will be for March 5, from 12:00 pm to-4:00 pm (actual ice show is 1:00pm to 3:00pm)

Awards Committee Report:

- Update Awards by December 2015.
- Confirm budget line by October 2015 for Awards/AGM/Social
- Skaters to vote on Spirit Award by March 1, 2015-polling station at both rinks
- Still have end of year gifts and trophies to send out. Tracking down people. I may be delivering to site.
- Next year if they do not come I will have a one day pick up date. Rest leave at rink.
- Look at whether we need extra fundraising to help off-set some of the costs.
- Attaching copy of the awards list from Awards 2015 so Stephen has the names for historic documents.

Other Tasks I can assist with:

1. Confirm salary levels for new coaches. I will attach the document we had approved.
2. Confirm a date for coaches to come to sign contracts. Who will attend this year? I can be available some nights. I will need a list/chart of the rotation for group lessons for Can and StarSkate to place on file. What we ended up doing last year was I wrote on contracts to see attached documents. All coaches received a copy of the list in their contract.
2. Confirm a date for the beginning of year social-skate and craft/parade decorating.
3. Confirm parade date. Stephen are we able to attach a piece of wood for girls to carry banner in parade? (**Stephen's response: yes we can**)



2015 Coaches
proposal MSC.xlsx



MSC 2015-Heather
approved spelling final



MSC_Awards-2015
Script-final.doc



MSC-Full time Coach
blank contract-revised

New Business:

- confirm date for contract signing
- need date for social skate and craft night and parade

Adjournment

Next Meeting:

October 19, 2015