



Minutes from MSC Executive Board Meeting

Greeley Community Centre
Monday February 9, 2015

Attendance:

Heather Patterson – President
Lauriel Wills – Vice-President
Laurie Rail – Test Chair
Rhonda Convery – Coaches Rep.
Allison Medieros – Gala Committee Chair
Stephen Karl – Communications

Absent:

Chantal Leblanc – Secretary/Webmaster
Tanya Allard - Registrar

Any errors/omissions of these minutes please bring to the attention of Stephen Karl (scribe)

Officer's Reports:

President:

Book keeper Mark Burnell has been retained by the club. The previous book keeper has been released from any further duties towards the club and has returned all financial records to the club. Mark has been requested to begin to immediately produce the member's tax receipts. Once this task has been completed, he will be looking into our expenses and accounts receivable (unpaid member's program fees).

Discussion about MSC participation in the FCCA (Findley Creek Community Associations) Winter Carnival on February 22, 2015. MSC has been invited to perform a Canskate demonstration and a STARSkate show on the outdoor community rink. To date a majority of MSC coaches have declared interest in participating. The board has decided that only 4 coaches participate each representing the four aspects of the MSC program. The board will ask Becky Ng to participate in a non-paying coaching role and/or as a demonstration skater.

The entire event would be approximately 45 m/1 hour in duration, starting at 11:15. Discussion concerning Canskate participation ie. a portion of potential Canskaters from the Findlay Creek community, some from the existing Canskate program, etc.

Also, will host radio station be able to use skating club music for the demonstration?

Action: Heather to forward FCCA contact information to Rhonda so that details can be worked out.

The contents and options for the the Spring/Summer program were discussed. This topic was also covered under the Vice President's Report as well. Main points of discussion:

- Cost break-even point for all suggested programs/days needs to be determined.
- Coaches need to communicate with their skater's about the program and if they will be available for private lessons
- Details about the on-ice and off-ice program need to be finalized so that promotion can begin as soon as possible (FCCA Winter Carnival, Gala?).

Gala Committee:

A written report was submitted (electronic version to be attached) outlining tasks (accomplished and outstanding), expenses (actual/anticipated). There was discussion around the timing of gala activities prior to the day of the gala and on the day that it occurs. At this time there were no motions requiring a board vote.

Test Chair:

Test day related activities are well in hand. To date there have been 31 tests booked for 19 skaters and 6 coaches from both MSC and a number from other area clubs. Testing will begin on Monday, February 16 at 15:00 ending at 20:00. Arrangements for the compensation of the test judge were conducted.

Vice President:

Discussion of items included in the submitted report. Day/time of AGM/Awards Banquet discussed. Melissa Maunders to be asked to spearhead arrangements for food, decorations. No firm event date/location set yet. Communication between STARSkaters and their coaches concerning such things as competitions has not been consistent, as some are made aware of these events and others are not. Discussion of possible solutions such as a year-end meeting between STARSkaters and coaches, notification of events through Uplifter, etc.

VP followed up on concerns regarding questions parents have asked in regards to functions at the club ie competitions, test day. We have followed up with our rep for starskater and discussed the role they have played this year In communication. We discussed what was happening currently what we needed to assist in and discuss as board. Board will continue to brainstorm and see how we will manage getting consistent messages out. MSC adoption of Uplifter may help in this regard.

Secretary:

Written report submitted regarding the use of **Uplifter** to manage many of the activities now performed by board members that are becoming increasingly time and labour intensive. Based on the secretary's report recommendation. the board introduced and passed a motion to approve funds for the trial setup of **Uplifter** for the Spring/Summer 2015 registration (see Motion 4 below).

Coaches:

None submitted.

Communications:

New banners (indoor/outdoor use) and roller banner (indoor use) with the new log presented and accepted by the board.

Contents of February newsletter will be centred around gala, especially need for volunteers. It was recommended that several print copies of the newsletter be provided at the rinks during skating times, and also be placed in the bulletin board in Metcalfe.

Motions:

1. Acceptance of minutes of the meeting on January 12, 2015
Moved: Lauriel Wills
Second: Rhonda Convery
Passed
2. Approval for \$50 CANSkate gift certificate for MCNS Bunny Breakfast silent auction
Moved: Heather Patterson
Second: Laurie Rail
Passed
3. Approval for payment of 4 (four) coaches for the FCCA Winter Carnival skate demo/show
Moved: Heather Patterson
Second: Lauriel Wills
Passed.
4. Approval to spend \$500.00 to begin the setup of **Uplifter** for the Spring/Summer registration.
Moved: Heather Patterson
Second: Allison Medeiros
Passed.
5. Approval to continue the club's engagement of **RussellPro** for awards plaques.
Moved: Heather Patterson
Second: Rhonda Convery
Passed.

Other Items:

- The position of Test Chair will need to be filled after this season as incumbent chair Laurie Rail will be stepping down.

Adjourned: 21:30

Next Meeting: March 9, 2015